

## Chief Executive's Office

Please ask for: Mr G K Bankes  
Direct Dial: (01257) 515123  
E-mail address: gordon.bankes@chorley.gov.uk  
Your Ref:  
Our Ref: GKB/AJS  
Doc ID:  
Date: 3 June 2005

**Chorley**  
Borough Council

Town Hall  
Market Street  
Chorley  
Lancashire  
PR7 1DP

### Chief Executive:

Jeffrey W Davies MA LLM

Dear Councillor

A meeting of the Statutory Licensing Sub-Committee A is to be held in the Council Chamber, Town Hall, Chorley on Wednesday, 8th June, 2005 commencing at 2.00 pm.

### AGENDA

1. **Apologies for absence**
2. **Declarations of any Interests**

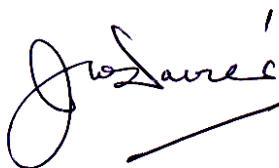
Members of the Sub Committee are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. If the personal interest is a prejudicial interest, then the individual member should not participate in a discussion on the matter and must withdraw from the room and not seek to influence a decision on the matter.

3. **Licensing Act 2003 (Premises and Club Premises Certificates) Regulations 2003 - Application to vary Premises Licenses in respect of St Chads Parish Centre, 235 Town lane, Whittle-le-Woods (Pages 1 - 4)**

Report of Director of Legal Services (enclosed).

Attached for Members information is the Hearing Procedure.

Yours sincerely



Continued....

Chief Executive

**Distribution**

1. To all Members of the Statutory Licensing Sub-Committee A (Councillor R Snape (Chair), Councillor M Less and Mrs Smith) for attendance.
2. To Reserve Members Councillors Mrs Walsh and T Gray for attendance at the commencement of the meeting.
3. To Director of Legal Services and Licensing Manager.